

# ***Your Wedding Day, The Way You Want It At Crowne Plaza London Ealing***

*Congratulations to you both on your forthcoming Wedding Day.*

*With so many arrangements to make, you want to be reassured that your special day is in safe hands. We firmly believe that it's your magical day and you should have everything you wish for; exactly the way you want it!*

*Crowne Plaza London Ealing is one of West London's premier Wedding venues. We strive to exceed expectations and offer exceptionally high levels of customer service*

*Our modern, clean and unique private function suites range in size and can cater for either medium sized or more intimate Weddings.*

*We have a great team; passionate people delivering your special day as you planned it. Join us for fine food, fine wine and a Wedding Day to remember!*

*Don't just take our word for it, come and visit us for a show round and prepare to be amazed!*

*Stephanie Board,  
Wedding Co-ordinator  
0208 233 3219.*

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## Choosing Your Venue

Both suites are located on the lower ground floor and are fully accessible to less mobile guests. Designed in neutral shades to complement any colour scheme the Knightsbridge Suite and Westminster Suite are fully air conditioned and offers flexible lighting. Located in our fully self contained Meeting & Function Centre, the facilities include private reception area with informal seating, ideal for arrival drinks receptions. For your convenience, a private bar can be provided either within the function room or nearby.

Please see the capacities and minimum numbers below.

Type of Event	Knightsbridge Suite		Westminster Suite	
	Maximum	Minimum	Maximum	Minimum
Wedding Breakfast (with dance floor in same room)	45 (5 tables of 9)	36 (4 tables of 9)	36 (4 tables of 9)	27 (3 tables of 9)
Wedding Breakfast (with dance floor in adjacent room)	63 (7 tables of 9)	45 (5 tables of 9)	N/A	N/A
Evening Experience – not seated (with dance floor in same room)	70	40	40	30
Civil Ceremony (Rows of chairs with room at front for Registrar)	50	30	30	20

## ***Our Wedding Collections***

*We have 2 exceptional individual wedding collections for you to choose from, both offering you an unforgettable day!*

### ***Our J' Adore package is inclusive of the following:***

- ♥ *Hire of your chosen function suite during your Wedding Breakfast*
- ♥ *Personal services from our dedicated Wedding Coordinator, who will guide and support you from preparation stages right through to the day itself*
- ♥ *Drinks reception to welcome you and your guests to the hotel, chose from refreshing Pimms, sparkling white wine or freshly squeezed orange juice*
- ♥ *3 course Wedding Breakfast, designed by you, with freshly brewed coffee and truffles*
- ♥ *Individually designed flowers for each guest table*
- ♥ *Individually designed top table flowers*
- ♥ *Cake stand & knife*
- ♥ *Master of Ceremonies, to be conducted by the hotel's Banqueting Manager*
- ♥ *Personalised table plan, table menus, display menus and individual guest name cards*
- ♥ *Special menu for young people, with activity bag for younger guests*
- ♥ *Complimentary menu tasting for the Bride & Groom in West 5 Bar & Brasserie*
- ♥ *Accommodation in a feature club room for the Bride & Groom, on their wedding night, to include full English breakfast*
- ♥ *Changing facilities for family & friends available 2 hours prior to wedding ceremony*
- ♥ *Chilled champagne and chocolates in the Bride & Groom's bedroom*
- ♥ *Preferential accommodation rates for guests attending your wedding*

***Our Amore package is inclusive of all items listed in the J' Adore Collection plus the following:***

- ♥ *A selection of delicate canapés to compliment your arrival drinks*
- ♥ *½ bottle of your chosen wine per person\*, for each of your guests for the Wedding Breakfast*
- ♥ *Sparkling wine to toast the Bride & Groom*
- ♥ *Flowers to decorate the cake table, again incorporating your chosen colour scheme*
- ♥ *Chair covers and coloured organza sashes*
- ♥ *Complementary night's stay on the First Anniversary for the Bride and Groom (subject to availability)*

*\*Restrictions apply*

<b><i>Wedding Collection</i></b>	<b><i>Price (per guest)</i></b>
<i>J' Adore Package</i>	<i>£85.00</i>
<i>Amore Package</i>	<i>£110.00</i>

**Say “I Do” in 2010 for just £2010!**

*For 2010 we are offering an exclusive wedding collection for only £2010, treat your guests with the following:*

- ♥ *Dedicated Wedding Co-ordinator*
- ♥ *Wedding Cake Stand and Personalised Cake Knife*
- ♥ *Room Hire for Civil Ceremony*
- ♥ *Drinks Reception for up to 30 guests*
- ♥ *2 course wedding breakfast with tea and coffee for up to 30 guests*
- ♥ *Celebratory Drinks Toast for up to 30 guests*
- ♥ *Toast Master*
- ♥ *Room hire for Evening Reception*
- ♥ *Evening Finger Buffet for up to 60 guests*
- ♥ *DJ and Disco for Evening Reception*
- ♥ *Overnight accommodation for Bride and Groom in a “Club Room” including Full English Breakfast and access to the revive Health Club and Club Lounge*

## **Your Civil Ceremony**

*Both the Westminster and Knightsbridge Suites are licensed for civil marriages. Included in the room hire price is 1 pedestal of flowers, designed with your bespoke colour scheme in mind. We also provide matching flowers for the Registrar's table.*

<b>Ceremony Room</b>	<b>Room Hire Price</b>
<i>Knightsbridge Suite</i>	<i>£350.00</i>
<i>Westminster Suite</i>	<i>£250.00</i>

### **Key Organising Points**

*Please note that the prices above include ceremony room hire, interview room for the Bride/Groom and Registrar, VAT and the flowers mentioned. These prices do not include Registrar's fees. It is the sole responsibility of the Bride & Groom to ensure all legal preliminaries to your event are completed. The hotel takes no responsibility for the engagement of the registrar. Ealing Registry Office can be contacted on 0208 825 7272 or email [registrars@ealing.gov.uk](mailto:registrars@ealing.gov.uk)*

## Our Canapé Menu

Delicate canapés can be served as an appetiser during your arrival drinks reception. 5 canapé pieces are included in our Amore package; please refer to the price per piece when ordering canapés outside of this package.

### **Meat Selection**

Spiced Pork Fillet, Sweet Apple & Raisin Chutney on Balsamic Crisp Bread.  
Baby Asparagus Wrapped in Parma Ham  
Smoked Chicken with Smoked Cherry Tomato & Hollandaise

### **Per Piece**

£1.50  
£1.65  
£1.70

### **Fish Selection**

Seared Scallops, Caviar & Cucumber  
Chilled Crab & Prawn Cocktail with Crunchy Baby Gem Leaf  
Tempura Battered Monkfish & Homemade Tartar Sauce

£1.90  
£1.90  
£1.80

### **Vegetarian Selection**

Bocconcini Mozzarella, Basil & Sun Blushed Tomato Brochette  
Fresh Humous & Olive Cocktail Toasts  
Goat's Cheese & Beetroot on Bruschetta

£1.40  
£1.30  
£1.50

### **Desert selection**

White Chocolate & Orange Cheesecake  
Marshmallow & Ice Cream Sunday  
Chilled Lemonchello & Biscotti

£1.40  
£1.30  
£1.70

## **Selecting Your Wedding Breakfast Menu**

*Included in both the J' Adore and Amore Wedding Package is a sumptuous 3 course Wedding Breakfast. Create your own personal menu by selecting a starter, main course and dessert from the a la carte menus below. Menu available on request for promotional £2,010 Wedding package.*

### **To Start...**

*Grilled Vegetable & Rocket Salad  
Creamy goat's cheese dressing*

*Baked Field Mushrooms  
Blue cheese tart*

*Cluin Skink & Red Mullet Soup  
Warm bread rolls*

*Seared Scallops  
Black pudding & crispy pancetta*

*Roulade of Scottish Smoked Salmon & Cornish Crab  
Rocket salad & red onion marmalade*

**To Follow...**

*Oven Roasted Breast of Chicken  
Wrapped in Parma ham with fresh tomato salsa, sugar snap peas & choux potatoes*

*Roasted Cod Fillet  
Red onion marmalade, tartar butter, creamy mash & crunchy green beans*

*Seared Breast of Mallard & Confit Duck Leg  
Creamed Savoy cabbage & fondant potato*

*Mint Crusted Rack of English Lamb  
Buttered baby vegetables and rosemary rosti*

*Pan Fried Fillet of British Beef  
Confit shallots, fresh green beans & potato gratin.*

**And After...**

*English Honey Crème Brûlée, Spiced short bread*

*White Chocolate & Raspberry Cheesecake  
Raspberry jelly and raspberry shortbread*

*Apple Tasting Tart, Cheese Cake & Sorbet*

*Rich Dark Chocolate Torte, served with honey ice cream*

*Vanilla & White Rum Pannacotta  
Brandy snap basket, balsamic compote*

*Freshly Brewed Coffee & Truffles*

***For Your Vegetarian Guests...***

*The following main courses can be offered as an alternative for any vegetarian guests. If you have other guests attending who have special requests, please discuss this with your Wedding Coordinator.*

*Courgette wrapped Roulade of Mozzarella  
Served with mushrooms & herbs*

*Tomato, Shallot and Courgette Tart  
Served with gruyere cheese*

*Lasagne with Fresh Asparagus & Field Mushrooms*

*Roasted Pumpkin & Spinach Ravioli  
Served with truffle oil*

## An Evening Experience

We appreciate that not all weddings are the same! If you are getting married abroad or simply don't want the formality of a sit down meal our Evening Experience is the perfect way to celebrate your marriage, including the following:

- ♥ Hire of your chosen function suite for the evening.
- ♥ Drinks reception to welcome you and your guests, chose from refreshing Pimms, chilled white wine or freshly squeezed orange juice
- ♥ A selection of delicate canapés to compliment your arrival drinks
- ♥ Evening finger buffet for your guests, designed by you with your guests in mind
- ♥ Sparkling wine celebratory drinks toast
- ♥ Cake stand & knife
- ♥ Complimentary buffet menu tasting for the Bride & Groom
- ♥ Preferential accommodation rates for guests attending your wedding (subject to availability)
- ♥ Wedding night accommodation in our Bridal Suite, for the Bride & Groom
- ♥ Full English breakfast for the Bride & Groom the following morning

<b>Price per guest</b>
£60.00

### Evening Room Hire

Please see the room hire prices below which apply to evening Wedding Receptions. Please note room hire charges only apply to functions which are **not** booked on the above Evening Experience package.

<b>Function Suite</b>	<b>Room Hire Price</b>
Knightsbridge	£450.00
Westminster	£350.00

## **Evening Finger Buffet Menus**

Please note that our Evening Experience includes 7 items from the following selection. We respectfully ask you to cater for 90% of total guests.

### **Hot Selection**

Lemon & Sweet Chilli Chicken Skewers  
Mini Lamb Kofta with Fresh Yoghurt & Mint Dressing  
Shredded, Crispy Sweet & Sour Pork in a Crisp Lettuce Leaf  
Char-grilled Tandoori Chicken with Spicy Mango Chutney  
Seared Peppered Beef with Chive Sour Cream in a Baby Gem Leaf

### **Fish Selection**

Lime & Coconut, Salmon & Cod Skewers  
Teriyaki Salmon with Toasted Sesame Seed  
Spiced Fish Cakes & Chilli Dipping Sauce  
Cod Pieces in Tempura Batter, Homemade Tartar Sauce  
Blackened Salmon with Chive Sour Cream

### **Vegetarian Selection**

Homemade Quiche. (v)  
Warmed Mediterranean Vegetable Frittata (v)  
Tomato, Mozzarella & Basil Brochette (v)  
Large Flat Mushrooms on Toast with Rich Blue Cheese (v)  
Marinated Char-grilled Vegetable Skewers (v)

### **Cold Selection**

Selection of open Sandwiches & Wraps (including v)  
Mixed Pepper & Red Onion Pasta Salad (v)  
New Potato & Spring Onion Salad (v)  
Chicken Caesar Salad.  
Selection of Smoked Fish  
Selection of Cured Meats & Pickles

### **Desert Selection**

Selection of Cheese & Biscuits.  
White Chocolate & Orange Cheese Cake.  
Homemade Lemon Tart & Clotted Cream.  
Fresh Fruit Kebabs & Chocolate Sauce

Choose 5 different items from the selection below for £19.95 per guest

Choose 7 different items from the selection below for £24.95 per guest

## Something More Bespoke ...

Some other items you might like to consider are below. Please consult your dedicated wedding coordinator for quotes.

<b>Item</b>	<b>Cost</b>
<i>Chair covers with bespoke coloured sash</i>	<i>From £5.00 per chair</i>
<i>Chocolate fountain with a choice of 6 dips</i>	<i>From £350.00</i>
<i>Table confetti*</i>	<i>From £2.00 per table</i>
<i>Professional Toastmaster in full regalia</i>	<i>From £500.00</i>
<i>Bespoke coloured table linen &amp; napkins</i>	<i>On request</i>
<i>Guest signature book</i>	<i>From £20.00</i>
<i>Wedding favours</i>	<i>From £1.00 per person</i>
<i>Disposable cameras for each guest table (various colours)</i>	<i>£4.50 each</i>
<i>Room theming</i>	<i>From £1,500.00</i>
<i>DJ &amp; Disco</i>	<i>On request</i>

*\*Confetti is not permitted to be thrown within the hotel or on hotel premises*

## Our Wine Selection

Please see the following wines which have been selected for events and celebrations. If a particular wine becomes unavailable, a suitable alternative will be offered.

<u>Country</u>	<u>Type</u>	<u>Description</u>	<u>Price</u>
<b>Champagne &amp; Sparkling Wines</b>			
France	Sparkling wine	Veuve Velemonte, Brut	£22.95
Italy	Sparkling wine	Prosecco Rosé Borgo del Col Alto	£26.95
France	Champagne	Laurent Perrier, Brut Reserve	£54.95
France	Champagne	Laurent Perrier, Rose	£69.96
<b>White Wines</b>			
Italy	Light & refreshing	Pinot Grigio, Ca' Luca Veneto	£19.95
Australia	Light & refreshing	Richmond Ridge Colombar Chardonnay	£17.95
Argentina	Aromatic & fruity	Pinot Gris, Bodegas Lurton	£19.95
New Zealand	Aromatic & fruity	Sauvignon Blanc, Totara Hill, Marlborough	£24.95
Spain	Dry & full flavoured	Rioja Viura (un-oaked), Bodegas Azebache	£19.50
France	Reserve selection	Chablis 1er Cru, Mont de Milieu 2005	£44.95
<b>Red Wine</b>			
Spain	Soft & rounded	Rioja Tinto, Don Placero	£19.95
Italy	Soft & rounded	Merlot del Friuli, Ca' Luca, Friuli	£18.95
Australia	Fruity & vibrant	Richmond Ridge Red Merlot Shiraz, Petit Verdot	£17.95
Chile	Fruity & vibrant	Merlot, La Playa, Colchagua Valley	£21.50
Italy	Rich & full bodied	Rioja Crianza, Bodegas Azebache	£26.95
France	Reserve Selection	Châteauneuf du Pape 2003	£49.95
<b>Rose Wines</b>			
Italy	Blush	Pinot Grigio Blush, San Antonio	£20.95

## Accommodation

*Our bedrooms are contemporary and spacious with air conditioning keeping you cool whilst getting ready! Thoughtful touches such as full length mirrors, lots of hanging space and powerful hairdryers are provided to make getting ready a pleasure, not a pain.*

*And when it's all over, a seriously comfy bed awaits you. All our wedding accommodation rates include a hearty full English breakfast the following morning.*

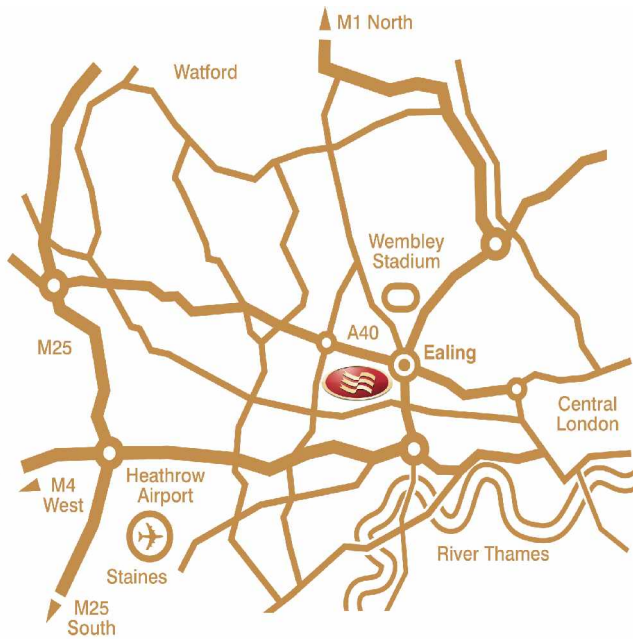
*Preferential accommodation rates are available for guests attending your wedding celebration at the hotel. If you have a number of guests likely to need accommodation, we would suggest an allocation of bedrooms be held to avoid disappointment. Please ask your wedding coordinator for more information on rates, availability and allocations.*

<b>Accommodation Rates (Price per room, per night)</b>	
Standard double/twin bedroom	From £75.00
Club Room including use of The Club Lounge	From £105.00

*Rates include full English breakfast and VAT at the current rate. Hotel residents are welcome to make use of the facilities in our revive Health Club with our compliments.*

*Please note that all rates are subject to availability at the time of booking and alternative rates may be offered where appropriate.*

# Finding Us



## Local Information

Local Information	Distance
Town: Ealing	2 miles
City: London	6 miles
Underground: Hanger Lane	0.1 miles
Train Station: Paddington	4 miles
Airport: Heathrow Airport	9 miles
Motorway: M40 Jctn 1A	6.4 miles
Motorway: M25 Jctn 16	6.4 miles
Motorway: M1 Jctn 1	4.1 miles
Motorway: M4 Jctn 2	3.8 miles

## Frequently Asked Questions

**Q: What time does the evening reception have to end?**

Last orders are called at 12:30 am and entertainment/music must stop at 01.00am. A 1 hour bar extension can be granted for a charge of £150.00.

**Q: What deposit is required to secure our booking?**

Please refer to terms & conditions below for details of deposits and pre payments

**Q: We want to confirm our booking however we don't know exactly how many guests there will be**  
Minimum numbers apply to our function rooms (for day and evening events). The hotel requires a deposit and signed contract to confirm your booking and the contract will be based minimum numbers.

**Q: When do we need to give final numbers to the hotel?**

We require final numbers, no later than 14 days prior to your event. We understand that requirements may change and we will do our utmost to accommodate any amendments throughout the booking process.

**Q: Many of our guests are not local; do you have any special accommodation rates?**

The hotel offers preferential accommodation rates for your guests, please see page 16 for information.

**Q: What time can we check into our accommodation and is there somewhere we can change?**

You can check into your bedroom from 2.00 pm however an earlier check in can be provided, subject to availability.

**Q: When do we have to pay the final account?**

The final balance is required is required no later than 14 days prior to your Wedding. The hotel will require a credit/debit card in order to guarantee any additional charges on the day.

**Q: We would rather pay for my wedding sooner, can I pay in installments?**

If you would prefer to pre-pay for your wedding or if you would like to settle in installments, we would be happy to work out a payment plan with you.

**Q: Some of our guests have special dietary requirements, what can we offer them?**

Our Head Chef will be happy to tailor make a menu for any guest with dietary requirements. Our menus are provided as an indication of the food we offer. If you have your heart set on your favourite dish and it isn't on the menu, just ask!

**Q: We have several children attending our Wedding, how will this be charged?**

Children under 12 dining from the Wedding breakfast menu will be charged at £25.00 per child. Children will be charged half the adult price for the evening buffet menu.

## **Terms & Conditions of Booking**

*Should you wish to confirm your booking the hotel will require the following;*

- ♥ *A non refundable, non transferable deposit of £750.00 (including VAT)*
- ♥ *A signed booking contract, detailing the requirements for your Wedding (provided by the hotel)*
- ♥ *Signed terms & conditions of booking (provided by the hotel) which will apply upon signing the booking contract and paying your deposit*

*Until deposit, Booking Contract and Terms & Conditions are received; your booking will remain provisional. Provisional bookings will be held for 14 days and any booking not confirmed after 14 days will be automatically released.*

*50% of the total projected amount will be required by the hotel no later than 6 months prior to your event. In addition to this, we require full prepayment of the outstanding balance, no later than 14 days prior to your event.*

*Full terms & conditions of booking will be supplied on confirmation, should you require a copy of these, please ask.*

***Please note all stated prices exclusive of Wedding package prices are guaranteed until September 2010 and include VAT at the current rate. The hotel reserves the right to increase rates subject to changes in the level of VAT***