



At Crowne Plaza Reading we understand the importance of choosing the perfect venue for your Wedding Day. Situated on the banks of the River Thames, the Hotel offers an idyllic setting in the heart of Reading. Moreover all our function rooms have their own private terrace with fabulous views of the River.

Traditional architecture combined with stylish, contemporary interior design offers the perfect backdrop for your special day. For your guests who wish to stay overnight we are delighted to offer a wide range of luxury accommodation as well as our recently opened revive Leisure Club and Spa with 17m pool, state of the art Gym and of course the Spa where they can enjoy a wide range of treatments using the Elemis product range.

As you begin to plan for the all important day our dedicated Wedding Coordinator will be on hand to help you choose from one of our inclusive packages; or perhaps you would like to consider designing your own bespoke wedding experience. To help with dining arrangements our award winning Chef will be delighted to offer his expert advice to ensure a meal to remember.

The Caversham Suite

A collection of stylish and individual rooms, with a private lounge area, that open onto an exclusive terrace with views of the River Thames and featuring Caversham Bridge as the back drop. The Caversham Suite is perfect for more intimate ceremonies and celebrations.

Maximum Guest Capacity

Civil Ceremony: 50 guests

Wedding Breakfast: 50 guests

Wedding Breakfast: 40 guests and top table for 8

Evening Reception: 100 guests

Caversham Suite Package

Exclusive for 2010

The Caversham Suite Package is perfect for those couples wanting a more intimate wedding celebration. Based on 40 day guests and 60 evening guests*, the Caversham Suite offers you an exclusive area to celebrate and enjoy your special day.

Your package includes:

- Dedicated Wedding Coordinator
- Club room on your wedding night inclusive of breakfast
- Should you wish, a Civil Ceremony in the Caversham Suite
- Glass of red or white wine after the ceremony or on arrival
- Three course menu including after dinner coffee for 40 guests**
- Menu tasting for the bride and groom
- Glass of sparkling wine for the toast
- 5 piece evening finger buffet for 60 guests***
- Master of Ceremonies provided by our Banqueting Manager
- Red carpet
- Silver cake stand and knife
- Display menu, table menus, table plan and place cards
- All day room hire and disco
- 20% off all treatments in revive Spa for the bride and groom when treatments pre-booked
- Preferential accommodation rates for all your guests inclusive

2010

2011

£2010

£2110

*Supplements apply for additional day and evening guests details if required

The River Suite

Stunningly situated with full views of the River Thames, a private terrace surrounds the suite and leads onto a private garden. The perfect backdrop for you to relax and enjoy your wedding day.

Maximum Guest Capacity

Civil Ceremony: 180 guests

Wedding Breakfast: 180 guests (no dance floor)

Wedding Breakfast: 140 guests (with dance floor and top table for 10)

Evening Reception: 250 guests

River Suite Experience

The River Suite experience is an inclusive package based on 60 day guests and 100 evening guests*

Your package includes:

- Dedicated Wedding Coordinator
- Club room on your wedding night inclusive of breakfast
- Should you wish, a Civil Ceremony in the River Suite
- Glass of red or white wine after the ceremony or on arrival
- Three course menu including after dinner coffee for 60 guests**
- Menu tasting for the bride and groom
- Glass of sparkling wine for the toast
- 5 piece evening finger buffet for 100 guests***
- Master of ceremonies provided by our Banqueting Manager
- Red carpet
- Silver cake stand and knife
- Display menu, table menus, table plan and place cards
- All day room hire and disco
- 20% off all treatments in revive Spa for the bride and groom when treatments pre-booked
- Preferential accommodation rates for all your guests inclusive of breakfast and access to revive Health Club and Spa

2010

£3999.00

2011

£4200.00

*Supplements apply for additional day and evening guests further details on request

River Suite Evening Experience

If you are considering a more informal celebration for your wedding, this is the package for you.

We have created this package for up to 120 guests*, to allow you to relax and enjoy your special day.

Your package includes:

- Dedicated Wedding Coordinator
- Club bedroom on your wedding night inclusive of breakfast
- 5 piece buffet based on 120 guests***
- Silver cake stand and knife
- Evening room hire and disco
- Preferential accommodation rates for all your guests inclusive of breakfast and access to revive Health Club and Spa

2010

£1800.00

2011

£1900.00

*Supplements apply for additional day and evening guests

2010: Evening package: £17.95 per person

2011: Evening package: £19.00 per person

Caversham and River Suite Package Menus

3 course Wedding Breakfast**

Selection to be made from the following menu

To start

Tomato & roast garlic soup

Feta cheese & caramelised red onion salad, olive crustini

Duo of ripe melon with raspberry sorbet

To follow

Supreme of chicken, saffron mashed potato, green bean bundle & red wine sauce

Roast loin of English pork, confit root vegetables, roast potatoes & calvados sauce

Baked fillet of salmon, crushed new potatoes, braised fennel & champagne sauce

To finish

Sticky toffee pudding with toffee sauce & vanilla ice cream

Fresh fruit Pavlova with raspberry coulis

Chocolate truffle torte with Amaretto anglaise

Coffee

Evening Buffet***

Please choose 5 items from the below menu

Selection of meat & vegetarian sandwiches

Vegetable Ciabatta pizza

Meat & vegetarian quiche slices

Mini beef burgers with tomato relish

Roasted vegetable & houmous wraps

Marinated salmon skewers

Chicken skewers with satay dipping sauce

Dessert

Vanilla panacotta with fresh berry compote

Mini Eton mess

A supplement of £3.90 will apply for additional items.

Experiencing the Jewel in our Crowne

Amid all the excitement of planning your big day it's easy to overlook the details, the Jewel in our Crowne package is fully inclusive containing everything you need to ensure your wedding day is perfect.

Your package includes:

- Dedicated Wedding Coordinator
- Honeymoon Suite on your wedding night inclusive of chilled champagne, chocolates and breakfast served in your suite.
- Should you wish, a Civil Ceremony
- Full selection of reception drinks (2 drinks per person) and canapés
- Menu tasting for up to four guests
- Three course wedding breakfast including coffee
- Half bottle of wine with wedding breakfast per guest and a glass of sparkling wine for the toast.
- Bespoke flowers designed with our florist complimenting your colour scheme
- Master of ceremonies provided by our Banqueting Manager
- Red carpet
- Silver cake stand and knife
- Display menu, table menus, table plan and place cards
- Room hire and disco
- 7 piece evening reception
- 20% off all treatments in revive Spa for the bride and groom when treatments pre-booked
- Preferential accommodation rates for all your guests inclusive of breakfast and access to revive Health Club and Spa

2010

£99.00 per guest

2011

£104.00 per guest

Your Civil Ceremony at Crowne Plaza Reading

The River Suite and Caversham Suite are both licensed to hold civil marriage ceremonies. Included in our ceremony prices are two pedestal floral arrangements, in keeping with your colours and theme, along with a matching centre piece for the registrars table.

2010

£600.00

2011

£650.00

The prices quoted do not include the Registrars fees

For details please contact Reading Registry Office on 0118 901 5120

Please ensure all legal preliminaries are completed prior to your wedding date, if you require any advice we will be happy to assist.

Bespoke Events

We appreciate that each couple is unique and individual in their requirements and you may prefer to design your own package. With this in mind we have listed the various services we can offer together with the associated price and would be happy to arrange an appointment with our Wedding Coordinator to discuss your particular requirements for your special day.

Essential elements for your wedding day:

• Caversham Suite all day room hire	£1000.00
• Caversham Suite evening room hire	£500.00
• River Suite all day room hire	£1500.00
• River Suite evening room hire	£750.00
• Bucks Fizz	£5.95 per person
• Pimms	£4.50 per person
• Jugs of Orange Juice	£10.00 per jug
• Sparkling Wine	£20.00 per bottle
• Champagne	£34.95 per bottle
• House Red or White Wine	£15.95 per bottle
• 7 Item finger buffet	£21.95 per person
• 3 Course Wedding Breakfast including Coffee	From £34.95 per person
• Disco	£450
• Flowers	From £20.00

A selection of services we can offer to ensure your wedding day is precisely how you always dreamed it would be:

- Chair covers From £4.95 each
- Cake stand From £50.00
- Cake knife in presentation box From £45.00
- Coloured Linen From £12.95
- Canapés £6.95 per person
- Guest book From £35.00
- Table Plan, place cards, menus From £45.00
- Master of Ceremonies From £450.00
- Champagne Fountain Upon application
- Table decorations Upon application
- Balloons Upon application
- Band Upon application
- Table favours Upon application
- Red Carpet From £55.00
- Honeymoon Suite on night of wedding From £140.00
- Confetti or rose petals From £7.95

Windrush 46

Windrush 46 is the boat originally used by the Royal Family during official visits on the River Thames and has now been lovingly restored to her former glory. Why not indulge yourselves with a trip on the River Thames on your wedding day. Maximum passengers for any trip is 12, take your wedding party out for some extra special photographs or just take some time out to relax and enjoy the moment.

On your Wedding Day

£195.00

Includes Skipper, floral decorations on board and
Champagne for the Bride & Groom.
Maximum cruise 1 hour 30 minutes

Champagne Breakfast

Enjoy an exclusive Champagne breakfast for up to 12 guests the morning after your wedding day as you take a trip up the River Thames.

£195.00

Includes Skipper, floral decorations on board

£10.50 per person

Champagne Breakfast

Maximum cruise time 1 hour 30 minutes

Should you have any specific requirements please do not hesitate to contact us.

Crowne Plaza Hotel Accommodation

122 en-suite bedrooms • double or twin seriously comfy beds • fully air-conditioned • interconnecting room's available • family rooms • high speed internet service • tea and coffee facilities • lap top safes • fridge facilities

Club rooms include exclusive access to the Club Lounge • river views • some with private balconies • flat screen TV's • bathrobes & slippers

Honeymoon suite with spacious lounge includes the above • private river view & garden view terrace • wall mounted plasma TV's in lounge, bedroom and bathroom • walk in showers

For rates please discuss with your Wedding Coordinator.

Introducing Our Recommended Wedding Specialists

Listed below are our current providers of services. Please feel free to browse their sites or visit them for a personal consultation.

Sonning Flowers

The Old Barn, Whittles Farm Mapledurham, Reading, RG47UP

0118 956 7999, www.sonningflowers.com

Give Me Cake

01189871768 or 07912209468 or 07912109468

www.givemecake.com

Rouge Amour (photography)

The Art House, Wyatt Crescent, Lower Earley RG6 3WH 01189868088

lynsey@rougeamour.co.uk

Orange Discotheques

No1 the Courtyard Dark Lane, Pangbourne, Berkshire 0845 762 6559

Berkshire Fountains (champagne fountains)

0118 967 9664, www.berkshirefountains.co.uk

Stress 3 Hire – Morning Suit Hire.

01189412919 or 07859903104

www.stress3hire.com or info@stress3hire.co.uk

Berkshire Brides

38 Surley Row, Emmer Green, Reading RG4 8NA 0118 948 38 38

berkshirebrides@btinternet.com

Terms & Conditions

Payment Terms

To reserve your wedding a 25% deposit is required. Your deposit is non-refundable and non transferable and must be received in order to confirm your wedding. A provisional hold will be placed for your wedding, holding your required room and date, this will be released after 14 days should a deposit not be received.

A second deposit of a further 25% of the contracted booking value will be required 6 months prior to the date of your wedding.

Full payment must be made 30 days prior to the date of your wedding.

Final numbers must be with the Hotel in writing 30 days prior to your wedding date for organising and catering purposes. If your numbers increase within 30 days, payment must be made at the time of increasing numbers.

Cancellation Terms

In the unfortunate event of cancellation, the following terms and conditions apply for confirmed bookings:

Full cancellation 6 months prior to the date of your wedding will result in a 50% cancellation fee of the contracted revenue as detailed in the signed contract.

Full cancellation 3 months prior to the date of your wedding will result in a 100% cancellation fee of the contracted revenue as detailed in the signed contract.

All prices shown are inclusive of VAT however may be subject to changes of rate and any other relevant taxes or levies at the current prevailing rate in force on the date of your wedding; this will include all confirmed bookings.